

**BOARD OF EDUCATION  
CITY OF LONG BRANCH  
NEW JERSEY**

**MINUTES**

**MARCH 28, 2018**

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School Auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Mr. Dangler called the meeting to order at 7:00 P.M.

**A. ROLL CALL**

Mr. Dangler - President	Mr. Grant – 7:03 P.M.	Mrs. Widdis
Mr. Covin - Vice President	Dr. Critelli	Rev. Bennett - absent
Mrs. George	Mr. Zambrano	Mrs. Youngblood Brown

**A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

Mr. Genovese stated that the objecting member must give supporting reasons.

**B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

**Alvin L. Freeman, Ed.D., Assistant Superintendent of Schools**, introduced two students from the Morris Avenue School, **Alex Mendoza Escobar** and **Ameyalli Santos Gonzalez** who saluted the flag and led the Pledge of Allegiance.

**C-1. STATEMENT TO THE PUBLIC**

Mr. Dangler made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

Motion was made by Mrs. George, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (D – E5).

Ayes (8), Nays (0), Absent (1) Rev. Bennett

D. **APPROVAL OF MINUTES**

That the Board approve the following minutes:

- Agenda Meeting minutes of February 27, 2018
- Executive Session Meeting minutes of February 27, 2018
- Regular Meeting minutes of February 28, 2018

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY18 FEBRUARY TRANSFERS**

That the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

**RESOLUTION**

**WHEREAS** N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

**NOW, THEREFORE BE IT RESOLVED** that the attached line item transfers FY18 February Transfers as listed be approved for the month ending February 28, 2018.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes: 8  
Nays: 0  
Absent: 1 (Rev. Bennett)  
Date: March 28, 2018

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORT - FEBRUARY 28, 2018**

That the Board approve the Board Secretary's Report for the month ending February 28, 2018 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - FEBRUARY 28, 2018**

That the Board approve the Report of the Treasurer for the month ending February 28, 2018 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/  
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the February 28, 2018 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution:

**RESOLUTION**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of February 28, 2018 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes: 8  
Nays: 0  
Absent: 1 (Rev. Bennett)  
Date: March 28, 2018

E. **SECRETARY'S REPORT (continued)**

Motion was made by Mrs. George, seconded by Mrs. Widdis and carried by roll call vote that the Board approve the following item (E6).

Ayes (7), Nays (0), Abstain (1) Dr. Critelli, Absent (1) Rev. Bennett

6. **BILLS AND CLAIMS – FEBRUARY 8 - 28, 2018 AND MARCH 1 - 28, 2018 FOR CHRIST THE KING**

That the Board approve the February 8 - 28, 2018 and March 1 - 28, 2018 for Christ the King (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

Motion was made by Mrs. Youngblood Brown, seconded by Mrs. Widdis and carried by roll call vote that the Board approve the following items (E7 – E9).

Ayes (8), Nays (0), Absent (1) Rev. Bennett

7. **BILLS AND CLAIMS – FEBRUARY 8 - 28, 2018 AND MARCH 1 - 28, 2018 EXCLUDING CHRIST THE KING**

That the Board approve the February 8 - 28, 2018 and March 1 - 28, 2018 excluding Christ the King (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – FEBRUARY 28, 2018**

That the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for February 28, 2018 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF FEBRUARY 28, 2018**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of February 28, 2018 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

**LONG BRANCH PUBLIC SCHOOLS**

Long Branch, New Jersey

**STUDENT REGISTRATION**

(as of February 28, 2018)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
<b>PreK</b>				<b>291</b>	<b>210</b>	<b>262</b>	<b>763</b>			<b>763</b>
<b>Kdg</b>		<b>59</b>		<b>112</b>	<b>112</b>	<b>112</b>	<b>395</b>			<b>395</b>
<b>1st</b>	<b>99</b>	<b>171</b>	<b>100</b>				<b>370</b>			<b>370</b>
<b>2nd</b>	<b>90</b>	<b>163</b>	<b>89</b>				<b>342</b>			<b>342</b>
<b>3rd</b>	<b>103</b>	<b>170</b>	<b>94</b>				<b>367</b>			<b>367</b>
<b>4th</b>	<b>68</b>	<b>141</b>	<b>100</b>				<b>309</b>			<b>309</b>
<b>5th</b>	<b>116</b>	<b>162</b>	<b>104</b>				<b>382</b>			<b>382</b>
<b>6th</b>							<b>0</b>	<b>368</b>		<b>368</b>
<b>7th</b>							<b>0</b>	<b>375</b>		<b>375</b>
<b>8th</b>							<b>0</b>	<b>350</b>		<b>350</b>
<b>9th</b>							<b>0</b>		<b>369</b>	<b>369</b>
<b>10th</b>							<b>0</b>		<b>354</b>	<b>354</b>
<b>11th</b>							<b>0</b>		<b>357</b>	<b>357</b>
<b>12th</b>							<b>0</b>		<b>295</b>	<b>295</b>
<b>MCI</b>	<b>9</b>						<b>9</b>	<b>8</b>	<b>14</b>	<b>31</b>
<b>MD</b>							<b>0</b>			<b>0</b>
<b>BD</b>	<b>2</b>						<b>2</b>	<b>11</b>	<b>36</b>	<b>49</b>
<b>LD</b>	<b>59</b>		<b>42</b>				<b>101</b>	<b>44</b>	<b>23</b>	<b>168</b>
<b>AUT</b>	<b>18</b>		<b>18</b>				<b>36</b>	<b>13</b>	<b>7</b>	<b>56</b>
<b>PD</b>						<b>26</b>	<b>26</b>			<b>26</b>
<b>OOD</b>	<b>6</b>	<b>2</b>	<b>6</b>		<b>5</b>	<b>2</b>	<b>21</b>	<b>9</b>	<b>22</b>	<b>52</b>
Home Instruction								<b>4</b>		
<b>TOTAL</b>	<b>570</b>	<b>868</b>	<b>553</b>	<b>403</b>	<b>327</b>	<b>402</b>	<b>3123</b>	<b>1182</b>	<b>1477</b>	<b>5782</b>

**February 2017 Figures**

School	AAA	GLC	GRE	MA	JMFECLC	LWC	Total Elem	MS	HS	Total
<b>Totals</b>	<b>612</b>	<b>864</b>	<b>586</b>	<b>414</b>	<b>319</b>	<b>422</b>	<b>3217</b>	<b>1158</b>	<b>1460</b>	<b>5835</b>

F. **SUPERINTENDENT'S REPORT**

1. **PRESENTATION OF AWARDS**

A) **DISTRICT VOLUNTEERS**

Cristina Hernandez Lopez	Michelle DeLaia
Franco Castro Lopez	Michelle Concepcion
Sugeily Renna	Jessica Ratcliffe
Reynelda Garcia Martinez	Ida Hopson
Rachel Carver	Gladis Gonzalez
Marcelino Santos	Silvia Avila
Deena Tully	Lucileia Sousa
Maria Carrillo Huerta	Florentino Torres Rojas
Regina Silva	Renata Costa de Faria
Anahi Lopez	Maria Ortiz
Deirdre Vargas	Erica Pinheiro
Theodore Herbert	Alice Nunes

B) **EDUCATOR OF THE MONTH - FEBRUARY**

**CATHERINE SVENDA**, Morris Avenue School teacher, presented by Mr. Dangler

C) **SUPPORT STAFF OF THE MONTH - FEBRUARY**

**CRAIG CUJE**, Lenna W. Conrow School instructional assistant, presented by Mr. Dangler

Prior to the awarding of tenure certificates, Mr. Dangler and Mr. Covin asked Dr. Salvatore to join them at the podium. On behalf of the Board of Education and the children of the district, they presented Dr. Salvatore with a plaque in recognition of being named Monmouth County Superintendent of the Year for 2018.

2. **AWARDING OF TENURE CERTIFICATES**

The Board and I would like to extend our congratulations to the following staff members who have attained tenure in the Long Branch Public Schools:

**DISTRICT**

**Pupil Personnel Services**

Presented by: Dr. JanetLynn Dudick, Assistant Superintendent for Pupil Personnel Services

**MARY ANN GALLOWAY** - School Social Worker

**HIGH SCHOOL**

**School of Science, Technology, Engineering and Mathematics**

Presented by: Evelyn Cruz, Principal/Academy Administrator

**LIANNE KULIK** - Teacher

**AMERIGO A. ANASTASIA SCHOOL**

**Presented by:** Francisco Rodriguez, Principal/Academy Administrator

**LYN-ANNE KLINGA** - Teacher

F. **SUPERINTENDENT'S REPORT (continued)**

2. **AWARDING OF TENURE CERTIFICATES (continued)**

**GEORGE L. CATRAMBONE SCHOOL**

Presented by: Christopher Volpe, Principal

**LAURA OLIVEIRA** - Teacher

3. **STUDENT COUNCIL LIAISON REPORT** - Maria Monzon - Student Advisor

Good evening Dr. Salvatore, Members of the Board of Education, Central Office Administration, Faculty, parents and members of the community who are in attendance this evening; this is my monthly report.

The Morris Avenue School and Satellite Campus is a fantastic place to be a kid. Each day students are greeted at the door with a high five from Mickey Mouse hands as they begin their day. From there students are immersed into roles like chefs and doctors as they participate in dramatic play which gives them the opportunity to engage in future ready lessons. Other innovations at Morris Avenue that helps make it a future ready school are: working with the community to bring in firefighters, police, health care workers, karate experts, dentists, veterinarians and lifeguards to speak to the students and talk about their professions.

In addition to its commitment to becoming certified as a Future Ready school, Morris Avenue is also a Green School. Last year the school won the silver medal for Sustainable NJ, the only preschool in New Jersey with this honor. One of the highlights to help achieve this status is the Aeroponics garden where vegetables are grown using an alternative growing technology, a Community Garden worked on by students, and the collection of crayons to be recycled.

Other great innovative technologies that the students at Morris Avenue have to work with are iPads for digital storytelling and "code" pillars that move based on what the students code them to do. One of the best innovations at the school is student choice. Students in preschool and kindergarten have a choice of centers that they can go to each day to give them a say in what they are learning. They even get to go on trips each year. These trips include the library, grocery store and pizza parlor.

Parents at Morris Avenue get treated to monthly book performances by teachers, performances by students and curriculum days where they can come to the classrooms and work with their children. If a parent of the school needs translation assistance in order to participate in these exciting days, the interactive translating system called In Demand can translate over 100 languages which makes communication easy. Parents are also treated to Makerspace night and family literacy night where parents learn new ways to share reading with their children.

As you can tell, there is always something exciting going on at the Morris Avenue School.

4. **SCHOOL PRESENTATION**

Reading comes to life at the Morris Avenue School. Tonight we will watch as our students will be "Dancing with the Characters." Our video will show how the students learn to read throughout their day. Every part of the school day is carefully crafted to promote learning in a fun way for the students. Watch how they show off their reading skills. The students will then walk the red carpet as their favorite characters. Finally, the characters will appear on stage to dance and sing songs about how much they enjoy reading.

The Board took a 2 minute recess, reconvening at 7:46 P.M.

## **ROLL CALL**

Mr. Dangler - President  
Mr. Covin - Vice President  
Mrs. George

Mr. Grant  
Dr. Critelli  
Mr. Zambrano

Mrs. Widdis  
Rev. Bennett - absent  
Mrs. Youngblood Brown

## **G. GENERAL ITEMS**

Motion was made by Mrs. George, seconded by Mr. Covin and carried by roll call vote that the Board approve the following item (G1).

Ayes (8), Nays (0), Absent (1) Rev. Bennett

1. **APPROVAL TO SUBMIT TENTATIVE FY2019 BUDGET TO THE COUNTY OFFICE**  
That the Board approve the following Resolution and submission of the tentative FY2019 budget to the County Office on or before March 29, 2018:

### **RESOLUTION**

**WHEREAS**, the Long Branch Board of Education (herein referred to as "the Board") has submitted a tentative budget to the State of New Jersey on or before March 29, 2018; and

**WHEREAS**, the Board with County approval will advertise the budget on April 19, 2018 in the legal section of the Asbury Park Press; and

**WHEREAS**, the tentative budget will be presented at a public meeting held in the auditorium of the Long Branch Middle School on Wednesday, April 25, 2018; and

**WHEREAS**, the amount of the total operating budget including Pre-school shall be \$103,413,281 of which \$44,092,258 shall be raised by local tax levy; and

**WHEREAS**, the amount of debt service raised through local tax levy shall be \$572,375; and

**WHEREAS**, additional funds required to complete the Historic High School in the amount of \$580,000 will be paid from the Food Service fund and general fund; and

**WHEREAS**, the Board includes in the proposed budget the adjustment for health care in the amount of \$1,823,823. The district intends to utilize this adjustment for instructional programs necessary for the additional students; and

**WHEREAS**, school district policy Travel/Reimbursement - Policy #9250 and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2018 - 2019 school year; and

**WHEREAS**, a Board of Education may establish, for regular district business travel only, a threshold of \$150 per staff member where prior Board approval shall not be required unless this threshold for a staff member is exceeded; and



G. **GENERAL ITEMS (continued)**

1. **RESOLUTION TO TRANSMIT THE 2018 - 2019 SCHOOL DISTRICT BUDGET AND TAX LEVY TO THE COUNTY OFFICE (continued)**

**WHEREAS**, the total budget reflective of all funds shall be \$106,231,438 of which \$44,092,258 shall be raised by local tax levy for the general fund and \$515,753 to be raised for the debt service fund; and

**WHEREAS**, the Board hereby establishes the school district travel maximum for the 2018 - 2019 school year at the sum of \$75,000; and

**NOW THEREFORE BE IT RESOLVED**, the Long Branch Board of Education hereby submits this Resolution in support of the 2018 - 2019 budget to the County for approval.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 8  
Nays: 0  
Absent: 1 (Rev. Bennett)  
Date: March 28, 2018

Motion was made by Mrs. Youngblood Brown, seconded by Mrs. Widdis and carried by roll call vote that the Board approve the following items (G2 – G6).  
Ayes (8), Nays (0), Absent (1) Rev. Bennett

2. **APPROVAL OF INSURANCE PROPOSALS - 2018 - 2019**

That the Board approve Selective Insurance Company for the 2018 - 2019 school year for coverage for Public Official Bonds at a cost not to exceed \$1,920 and Commercial Crime Policy at a cost not to exceed \$1,797. This represents a 0% increase over the 2017 - 2018 school year.

3. **APPROVAL TO ACCEPT FY2018 IMPACT AID**

That the Board approve the acceptance of the FY2018 Impact Aid funding in the amount of \$9,584.64.

That the Board authorize **Bridgette Burtt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

4. **APPROVAL OF AGREEMENT WITH RWJBARNABAS HEALTH – ONE SOURCE**

That the Board approve an agreement with RWJBarnabas Health – One Source for an Employee Assistance Program for FY19 at a total cost not to exceed \$17,670.

G. **GENERAL ITEMS (continued)**

5. **APPROVAL OF RESOLUTIONS TO SOLICIT BIDS FOR ELECTRIC AND GAS SERVICES**

That the Board approve the Resolutions to solicit bids for electric generation services (**APPENDIX G-1**) and natural gas supply services (**APPENDIX G-2**) under the Alliance for Competitive Energy Services (ACES) from May, 2018 through May, 2023.

6. **APPROVAL TO PARTICIPATE IN FUTURE READY SCHOOLS NEW JERSEY**

That the Board approve the following Resolution:

**WHEREAS**, the Long Branch Board of Education first seeks to support the identification of a Future Ready Schools – New Jersey district team lead and create a team of FRS-NJ specialists that infuse Digital Learning across multiple disciplines including: math, technology, media, arts, science, language arts, and Career and Technical Education; and

**WHEREAS**, the Long Branch Board of Education will support and promote the development of individual school Future Ready teams that infuse Digital Learning across multiple disciplines including: math, technology education, media, arts, science, language arts, and Career and Technical Education;

**THEREFORE BE IT RESOLVED**, that the Long Branch Board of Education agrees to participate in the Future Ready Schools – New Jersey. The Long Branch schools applying for certification in the 2017 - 2018 school year include: Morris Avenue Early Childhood Learning Center, Amerigo A. Anastasia Elementary School, George L. Catrambone Elementary School, and Long Branch High School;

**WE HEREBY APPOINT** Bridgette Burt to be the district's liaison to the Future Ready Schools – New Jersey, who will report to the Board upon the completion of tasks for the certification program.

**WE DO HEREBY RECOGNIZE** that Michael Salvatore, Ph.D., Superintendent of Schools, will be the responsible agent at the district level to carry out the district's commitment for its schools to participate in Future Ready Schools – New Jersey.

**WE AGREE TO** follow through with the district's commitment and support our schools achieve certification through the Future Ready Schools – New Jersey Certification Program.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 8  
Nays: 0  
Absent: 1 (Rev. Bennett)  
Date: March 28, 2018

G. **GENERAL ITEMS (continued)**

Motion was made by Mr. Covin, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (G7 – G10).

Ayes (7), Nays (0), Abstain (1) Mrs. Widdis, Absent (1) Rev. Bennett

7. **APPROVAL TO PARTICIPATE IN THE HORIZON DENTAL PLAN - 2018 - 2019**

That the Board approve participation in the Horizon Dental plan for the 2018 - 2019 school year at the rates listed below. This represents a **5.3% decrease** for Dental Option Plan and a **reduction of 19.7%** on the Dental Choice Plan from last year:

	HORIZON	HORIZON
Dental Option Plan (30)	7/1/17 - 6/30/18	7/1/18 - 6/30/19
Single	\$24.99	\$23.66
Employee & Child	\$44.06	\$41.71
Employee & Spouse	\$44.06	\$41.71
Family	\$71.49	\$67.68

	HORIZON	HORIZON
Dental Choice (31)	7/1/17 - 6/30/18	7/1/18 - 6/30/19
Single	\$19.87	\$15.96
Employee & Child	\$38.05	\$30.55
Employee & Spouse	\$38.05	\$30.55
Family	\$64.68	\$51.94

G. **GENERAL ITEMS (continued)**

8. **APPROVAL OF NATIONAL VISION ADMINISTRATORS FOR FY19**

That the Board approve National Vision Administrators LLC for vision care for FY19 at the rates listed below. This represents a **10% reduction** over last year.

	<b>NVA</b>	<b>NVA</b>
	<b>7/1/17 - 6/30/18</b>	<b>7/1/18 - 6/30/19</b>
Single	\$3.71	\$3.34
Employee & Child	\$6.68	\$6.01
Employee & Spouse	\$6.68	\$6.01
Family	\$9.64	\$8.68

9. **APPROVAL OF DISTRICT SUSTAINABLE LEADERSHIP TEAM MEMBERS - APPENDIX G-3**

That the Board approve the staff members listed on **APPENDIX G-3** to become part of the Sustainability Leadership Team (Green Team) to assist schools in adopting policies and practices addressing such areas as education and professional training, green purchasing, waste reduction, indoor air quality, energy saving initiatives and community partnerships.

10. **APPROVAL TO ADOPT CURRICULA FOR THE 2017-2018 SCHOOL YEAR**

That the Board approve the adoption of the following curricula for the 2017-2018 school year. All English Language Arts and Mathematics curricula have been updated to align to the New Jersey Department of Education Student Learning Standards (SLS) and the K-5 Science curriculum was revised to align to the Next Generation Science Standards (NGSS).

<b>Curriculum Writing Committee</b>	<b>Grade Level</b>
Middle School Mathematics (all units)	6-8
English Language Arts	6 - 12
Science (all units)	K – 5
Music Technology	6 - 12
TV & Film	6 - 12
CTE: Film I-Film IV Internship	9 - 12

G. **GENERAL ITEMS (continued)**

Motion was made by Mrs. Youngblood Brown, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (G11 – H9).  
Ayes (8), Nays (0), Absent (1) Rev. Bennett

11. **APPROVAL OF STUDENT TRANSPORTATION SERVICES - ELEMENTARY 21ST CENTURY PROGRAMS - 2017 - 2018 SCHOOL YEAR**

That the Board approve the low bid of Jay's Bus Service, Inc. for Student Transportation Services - Elementary 21st Century Program - 2017 - 2018 School year as listed:

TRIP ID NUMBER	JAY'S BUS SERVICE, INC.	SEMAN-TOV, INC.
21ST1	\$60.00	\$125.00
21ST2	\$60.00	\$125.00
21ST3	\$60.00	\$125.00
21ST4	\$60.00	\$125.00

12. **GIFTS TO SCHOOLS**

That the Board accept the following gifts to schools indicated:

Moby Max	1 - Gift Card (Value \$50.00)
Scala's	Food for Box Out Bullying Parent Workshop (Value: \$309.00)
Cone Zone	Buy 1, Get 1 Free Certificates (Value: \$500.00)

H. **PERSONNEL ACTION**

1. **ABOLISHMENT OF PART-TIME BUS DRIVER POSITION**

That the Board approve the abolishment of a part-time bus driver position as indicated on the attached Resolution - **APPENDIX H-1a.**

2. **CREATION OF FULL-TIME BUS DRIVER POSITION**

That the Board approve the creation of a full-time bus driver position as indicated on the attached Resolution - **APPENDIX H-1b.**

3. **RETIREMENT**

That the Board accept with regret and best wishes the retirement of the following individual:

**MARY LYNCH**, teacher, effective July 1, 2018. Mrs. Lynch has a total of 15 years of service.

**WERNER MONTENEGRO**, custodian, effective August 1, 2018. Mr. Montenegro has a total of 10 years and 5 months of service.

H. **PERSONNEL ACTION (continued)**

4. **RESIGNATION - CONTRACTUAL POSITIONS**

That the Board accept the resignation of the following individuals:

**BRETT IGOE**, High School teacher, effective July 1, 2018.

**JANICE MELENDEZ**, High School teacher, effective May 7, 2018.

5. **RESIGNATION - STIPEND POSITION**

That the Board accept the resignation of the following individuals:

**CLAUDIA KAJA**, Italian Club Advisor, effective September 1, 2017.

6. **FUNDED STIPEND POSITIONS – 2017-2018 SCHOOL YEAR**

That the Board approve/ratify the annual stipend position as listed:

**BEFORE SCHOOL TUTOR (TITLE 1)**

Morris Ave. School

Elizabeth Lundberg

\$25.24/hr.

7. **ANNUAL STIPENDS - 2017-2018 SCHOOL YEAR**

That the Board approve/ratify the annual stipend position as listed:

**Italian Club Advisor**

Alana Zepka (effective 9/01/17)

\$750.00

8. **APPOINTMENT OF SUBSTITUTES FOR 2017-2018 SCHOOL YEAR**

That the Board approve the following substitutes as listed:

A. **SUBSTITUTE BUS DRIVER:**

Harold Cooper

B. **SUBSTITUTE INSTRUCTIONAL ASSISTANT: PENDING FINGERPRINTS**

Jared Walker

9. **FAMILY/MEDICAL LEAVE OF ABSENCES**

That the Board approve/ratify the family/medical leave of absences as listed on -  
**APPENDIX H-2.**

Motion was made by Mrs. Widdis, seconded by Mr. Covin and carried by roll call vote that the Board approve the following item (H10).

Ayes (8), Nays (0), Absent (1) Rev. Bennett

10. **GOVERNANCE COMMITTEE MEETING – SECOND AND FINAL READING -  
ALERT 214**

The following items were agreed upon by the consensus of the Governance Committee and are recommended to the full Board for approval as listed:

**SECOND READING, New Bylaw Guide and Policies:**

- |    |                  |                                     |
|----|------------------|-------------------------------------|
| 1. | BYLAWS # 0169.02 | Board Member Use of Social Networks |
| 2. | Policy # 5516.01 | Student Tracking Devices            |
| 3. | Policy # 7425    | Lead Testing of Water in Schools    |
| 4. | Policy # 9242    | Use of Electronic Signatures        |

H. **PERSONNEL ACTION (continued)**

10. **GOVERNANCE COMMITTEE MEETING – SECOND AND FINAL READING -  
ALERT 214 (continued)**

**SECOND READING, Revisions of Policies and Regulations:**

- |    |                     |  |
|----|---------------------|--|
| 1. | Policy # 3437       | Military Leave: Teaching Staff Members                               |
| 2. | Policy # 4437       | Military Leave: Support Staff Members                                |
| 3. | Regulation # 5460.1 | High School Transcripts  |
| 4. | Regulation # 7101   | Educational Adequacy of Capital Projects                             |
| 5. | Policy # 7440       | School District Security   |
|    | Regulation # 7440   | School District Security   |
| 6. | Policy # 7441       | Electronic Surveillance in School Buildings and<br>on School Grounds |
|    | Regulation # 7441   | Electronic Surveillance in School Buildings and<br>on School Grounds |
| 7. | Policy # 8507       | Breakfast Offer Versus Serve   |
| 8. | Policy # 8630       | Bus Driver/Bus Aide Responsibility                                   |
|    | Regulation # 8630   | Emergency School Bus Procedures                                      |

11. **ATTENDANCE AT CONFERENCES / MEETINGS**

That the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated - **APPENDIX H-3.**

12. **STUDENT TEACHER/INTERN PLACEMENT**

That the individuals listed be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2017-2018 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

**Spring 2018 Semester**

**April 2018 - June 2018**

**University of Scranton**

Jenna Camacho

James Brown

**NJ Excel (EXpedited Certification for Educational Leadership)**

William Wilson

Vincent Muscillo

I. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

That the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. **FIELD TRIP APPROVALS**

That the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

1. **STUDENT ACTION (continued)**

3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

That the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3**.

4. **RECOMMENDATION FOR ATYPICAL HOMELESS STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR 2017-2018 SCHOOL YEAR.**

That the Board approve/ratify placement and transportation for atypical homeless students for the 2017-2018 school year.

**OCEAN TOWNSHIP BOARD OF EDUCATION**  
**OCEAN, NEW JERSEY**

Tuition: \$3,385.36/Student

Transportation

Effective Dates: 9-7-2017 to 11-15-2017

ID#: 8929293969, classified as Eligible for Special Education and Related Services.

5. **RECOMMENDATION FOR TERMINATION OF ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR 2017-2018 SCHOOL YEAR.**

That the Board approve the termination of the following atypical out of district students for placement and transportation for the 2017-2018 school year.

**HARBOR SCHOOL**  
**EATONTOWN, NEW JERSEY**

Tuition: \$55,512.00/Student

Transportation

Effective Date: 3-23-2018

ID#: 1468743304, classified as Eligible for Special Education and Related Services.

**COASTAL LEARNING CENTER/SOUTH**  
**HOWELL, NEW JERSEY**

Tuition: \$38,690.40/Student

Transportation

Effective Dates: 12-20-2018

ID#: 5539663745, non- classified student.

6. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR 2017-2018 SCHOOL YEAR.**

That the Board approve following atypical out of district students for placement and transportation for the 2017-2018 school year.

**COASTAL LEARNING CENTER/SOUTH**  
**HOWELL, NEW JERSEY**

Tuition: \$20,450.64/Student

Transportation

Effective Dates: 3-2-2018 to 6-21-2018

ID#: 5539663745, non- classified student.

Tuition: \$18,792.48/Student

Transportation

Effective Dates: 3-12-2018 to 6-21-2018

ID#: 9072349823, non- classified student.



## **Comments from the Communications/Security Committee Chair (APPENDIX I-4)**

Mr. Grant briefed the Board regarding discussions held by members of the Communications/Security Committee. Those items are contained in the agenda under Appendix I-4.

Motion was made by Mrs. Widdis, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following item (17).

Ayes (8), Nays (0), Absent (1) Rev. Bennett

### **7. CORRECTIONS/REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes:

November 29, 2017

#### **APPROVAL OF TRANSPORTATION SERVICES WITH SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION - 2016-2017 EXTENDED SCHOOL YEAR**

That the Board approve/ratify the transportation to/from Franklin Park, New Jersey for Audrey W. Clark School student (ID# 20274297) residing in a Resource Family Parent Home through The Division of Child Protection & Permanency for 33 days from July 15, 2017 to August 18, 2017, per diem cost of \$219.44 at an amount not to exceed \$7,241.52. This should have read 2017 - 2018 Extended School year.

January 31, 2018

#### **APPROVAL TO SUBMIT THE FY2018 IDEA COMBINED BASIC & PRE-SCHOOL GRANT AMENDMENT**

That the Board approve the submission of an amendment to the FY2018 IDEA Combined Basic & Pre-School Grant. This amendment enables the FY2017 IDEA Carryover Funds to be incorporated into the approved FY2018 IDEA budget. The FY2017 carryover amounts are as follows: 1. IDEA Basic - \$245,419 (Non-Public Portion - \$32,130). 2. IDEA Pre-School - \$1,503. IDEA Basic should have read \$332,248.

### **J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

Vinnie Lepore  
33 Ocean Terrace  
Long Branch, NJ

Mr. Lepore stated that several months ago on a major network channel there was a discussion regarding PILOT programs. He also quoted Howard Woolley, former City Business Administrator, as saying that if the pier were to be built those property values could double. Mr. Lepore again asked the Board to support the Troy Singleton bill.

Mr. Dangler stated that he spoke to Vin Gopal and 2 assembly representatives with respect to this issue. He stated that all 3 are supporting the Troy Singleton bill.

**K. ADJOURNMENT – 8:09 P.M.**

There being no further discussion, motion was made by Mrs. Widdis, seconded by Mr. Covin and carried by roll call vote that the Board adjourn the meeting at 8:09 P.M.  
Ayes (8), Nays (0), Absent (1) Rev. Bennett

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

**A RESOLUTION BINDING THE LONG BRANCH BOARD OF EDUCATION  
TO PURCHASE ELECTRIC GENERATION SERVICES  
THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid  
Cooperative Pricing System ID#E8801-ACESCPS**

**WHEREAS**, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

**WHEREAS**, the Long Branch Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

**WHEREAS**, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

**WHEREAS**, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

**WHEREAS**, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

**WHEREAS**, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

**WHEREAS**, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

**NOW, THEREFORE BE IT**

**RESOLVED** that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

**FURTHER RESOLVED** that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

**FURTHER RESOLVED** that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

**FURTHER RESOLVED** that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.



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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 8  
Nays: 0  
Absent: 1 (*Rev. Bennett*)  
Date: March 28, 2018

**A RESOLUTION BINDING THE LONG BRANCH BOARD OF EDUCATION  
TO PURCHASE NATURAL GAS SERVICES  
THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid  
Cooperative Pricing System ID#E8801-ACESCPS**

**WHEREAS**, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

**WHEREAS**, the Long Branch Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

**WHEREAS**, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

**WHEREAS**, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

**WHEREAS**, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

**WHEREAS**, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

**WHEREAS**, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

**NOW, THEREFORE BE IT**

**RESOLVED** that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

**FURTHER RESOLVED** that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

**FURTHER RESOLVED** that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

**FURTHER RESOLVED** that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.



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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 8  
Nays: 0  
Absent: 1 (Rev. Bennett)  
Date: March 28, 2018

## 2018 – Green Team Members

Dr. Michael Salvatore, Superintendent of Schools
Dr. Roberta Freeman, Chief Academic Officer
Alisa Aquino, District Personnel Manager
Bridgette Burt, Coordinator of Grants & Innovative Programs
Ann Degnan, Facilities Manager & City of Long Branch Environmental Commission
Gary Vecchione, Assistant Facilities Manager
Diego DeAssis, Social & Environmental Sustainability Officer
Lauren Flannigan, Interim Transportation Manager
Kristen Villano, Principal Alternative Academy
James Brown, Lead Principal Middle School
Laura Widdis, SCT Academy Principal Middle School
Kim Hyde Leadership Academy Principal, Middle School
Beth McCarthy, Principal Gregory School
Chris Volpe, Principal George L. Catrambone Elementary
April Morgan, Supervisor of Mathematics 6-12 District
Lonell Klina, Supervisor of Visual & Performing Arts
Neil Mastroianni, Education Technology Teaching Specialist
Jena Valdiviezo, Supervisor of Science 6-12 District
Nicole Esposito, Supervisor of Humanities District
Vanessa Giammanco, Teacher High School
Colleen Alcott, Librarian Media Specialist
Amanda Terry, Teacher High School
Jayce Maxwell, Teacher High School
Jonathan Trzeszkowski, Teacher Middle School
Joanne Montanti, Student Facilitator/NJEA Union
Jill Careri, Teacher Anastasia Elementary
Vade Hanlon, Teacher Middle School
Conover White, Teacher Middle School
Kelly Stone, Teacher George L. Catrambone Elementary
Michele Morey, Teacher George L. Catrambone Elementary
Elizabeth Gannon, Teacher Morris Avenue
Janise Stout, Teacher Morris Avenue
Catherine Svenda, Teacher Morris Avenue
Diane Anthony, Certified School Nurse Morris Avenue
Nicole Trainor, Student Advisor Morris Avenue
Anthony Migliaccio, Teacher Morris Avenue

## 2018 – Green Team Members

Brian Roberts, Teacher Gregory School
Sarah Hansen, Teacher Audrey Clark School
Michelle Fowler, Teacher Audrey Clark School
Victoria Leotsakas, Teacher Audrey Clark School
Samantha Bouchoux, Teacher Audrey Clark School
Amanda Roa-Rosales, Teacher Audrey Clark School
Erin Barrett, Teacher Anastasia Elementary
Nikita Grinnell, Teacher Anastasia Elementary
Brenda Itzol, Teacher Anastasia Elementary
Marjorie Chulsky, Teacher Anastasia Elementary
Stephanie Sniffen, Teacher Anastasia Elementary
Mary Lynch, Teacher Anastasia Elementary
Elaine Atkinson, Teacher Lenna W. Conrow ECLC
Teresa Morrissey, Teacher Joseph M. Ferraina ECLC



**RESOLUTION**  
**BOARD OF EDUCATION OF THE CITY OF LONG BRANCH**  
**IN THE COUNTY OF MONMOUTH**

BE IT RESOLVED that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, hereby abolishes (1) part-time bus driver position.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 8  
Nays: 0  
Absent: 1 (Rev. Bennett)  
Date: March 28, 2018

**RESOLUTION**  
**BOARD OF EDUCATION OF THE CITY OF LONG BRANCH**  
**IN THE COUNTY OF MONMOUTH**

BE IT RESOLVED that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, hereby creates (1) full-time bus driver position.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 8  
Nays: 0  
Absent: 1 (Rev. Bennett)  
Date: March 28, 2018

**INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE**

**JENNIFER BELL**, Lenna W. Conrow School teacher, effective March 19, 2018

**KATHERINE D'ELIA**, Middle School teacher, effective April 12, 2018.

**NICOLE PETRATIS**, High School teacher, effective September 1, 2018.

**DENISE SCHULZ-NICK**, Middle School teacher, effective March 16, 2018.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

**KERRY KEATING**, Pupil Personnel Services social worker, from March 16, 2018 to March 30, 2018.

**CHERYL KUTSCHMAN**, High School teacher, from April 13, 2018 to May 4, 2018.

**ANA RUGO**, Joseph M. Ferraina Early Childhood Learning Center teacher, March 22, 2018 to April 6, 2018.

**DENISE SCHULZ-NICK**, Middle School teacher, from March 6, 2018 to March 15, 2018.

**ALYSSA TAVERNISE**, High School teacher, from March 21, 2018 to April 13, 2018.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS**

**ALISA STOCKARD-ARMOUR**, Morris Avenue School instructional assistant, from February 16, 2018 to March 7, 2018.

**JAMIE TVRDIK**, Gregory School instructional assistant, from February 20, 2018 to February 26, 2018.

**REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS**

**SEHIJA EMINI**, Lenna W. Conrow School instructional assistant, from January 20, 2018 to March 20, 2018.

**REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY**

**MARTHA DAZA-MARTINS**, Joseph M. Ferraina Early Childhood Learning Center custodian, from January 20, 2018 to March 28, 2018.

**JOSEPH LEBRON**, Gregory School custodian, from February 1, 2018 to February 21, 2018.

**MEGHAN RONAN**, Joseph M. Ferraina Early Childhood Learning Center teacher, from September 1, 2018 to January 1, 2019.

## CONFERENCES

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

**Jennifer Knaup** **\$1439.00**

Audrey W. Clark Teacher, to attend Comprehensive Orton-Gillingham Training sponsored by Institute for Multi-Sensory Education to be held at Holiday Inn Secaucus Meadowlands The Plaza at Harmon Meadow, Secaucus, NJ on April 30, 2018, May 2, 3, 4, 2018 (ACCT: 15-000-223-500-100-06-44).

**Meghan McCarthy (Amendola)** **\$175.00**

School Psychologist, to attend New Jersey Association of School Psychologist Spring Conference (NJASP) sponsored by New Jersey Association of School Psychologists to be held at Holiday Inn East Windsor, East Windsor, NJ on May 11, 2018 (ACCT: 20-251-200-500-251-20-00).

**Stephanie Queiroz** **No Cost**

High School English Teacher, to attend 2018 Advanced Placement Reading sponsored by College Board to be held at Tampa Convention Center, Tampa Florida on June 11, 12, 13, 14, 15, 2018.

**Francisco Rodriguez** **\$163.00**

Amerigo A. Anastasia Principal, to attend Being a Leader in the Digital Age: A Technology Summit sponsored by New Jersey Principals and Supervisors Association to be held at Foundation for Education, Monroe Township, NJ on April 11, 2018. (ACCT: 15-000-223-500-100-03-44 & 15-000-240-500-390-03-44)

**Michael Salvatore, Ph.D.** **\$702.00**

Superintendent of Schools, to attend New Jersey Association of School Administrators (NJASA) and New Jersey Association of Pupil Services Administrators (NJAPSA) sponsored by NJASA/NJAPSA to be held at Harrah's Resort, Atlantic City, NJ on May 16 - 18, 2018 (ACCT: 11-000-230-585-390-12-44)

## **Monthly HIB Report**

Reporting Period – March 1, 2018 - March 27, 2018

### **Summary**

Total: Five (5) HIB investigations, two (2) confirmed

### **Amerigo A. Anastasia School**

Two (2) investigations, one (1) confirmed as HIB

### **Gregory School**

One (1) investigations, zero (0) confirmed as HIB

### **High School**

Two (2) investigations, one (1) confirmed as HIB

**PLACEMENT OF STUDENTS ON HOME INSTRUCTION**

**ID# 01001857**

**ID# 20273865 - EXTENDED**

**ID# 01004225 - EXTENDED**

**ID# 120800002 - EXTENDED**

**ID# 08001410 - EXTENDED**

**ID# 01001857**

**ID# 101200013**

**ID# 20230573**

**ID# 20214084**

**ID# 01002756**

**ID# 01002650**

**ID# 20254147**

**ID# 20183475**

**ID# 20182615**

**ID# 11001305 - High Focus - 20 days - \$425.00 per day then 24 sessions - \$325.00 per day  
Individual Therapy rate of \$50.00 per session  
Outpatient Group Therapy rate of \$50.00 per session  
Evaluation \$150.00**

**ID# 01002181 - High Focus - approx. 20 days - Homebound Instruction at a rate of \$28.84  
per day, 2 hours a day = \$1153.60**

**TERMINATION OF STUDENTS ON HOME INSTRUCTION**

**ID# 11001187**

**ID# 20212717**

**ID# 20204201**

Minutes – Regular Meeting  
March 28, 2018

**TERMINATION OF STUDENTS ON HOME INSTRUCTION (continued)**

**ID# 20202823**

**ID# 20212802**

**ID# 20192716**

**ID# 20182375**

**ID# 20181708**

**ID# 20204221**

**ID# 01002917**

**ID# 12000790**

**ID# 01002434**

**ID# 01003495**

**ID# 20204259**

**ID# 15001920**

**ID# 20193450**

**ID# 20182543**

**ID# 20182542**

**ID# 01002703**

**ID# 20214637**

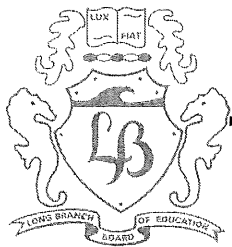
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**ID# 101200013**

**ID# 20230573**

**ID# 20214084**

**ID# 01002756**



# MINUTES

APPENDIX I-4

## LONG BRANCH PUBLIC SCHOOLS

### COMMUNICATIONS / SECURITY COMMITTEE MEETING

Tuesday, March 6, 2018

5:30 PM

#### **COMMITTEE MEMBERS:**

Avery Grant - Chairperson  
Tasha Youngblood Brown  
Caroline Bennett  
Rose Widdis

#### **ADMINISTRATORS:**

Michael Salvatore, Ph.D.  
Alvin L. Freeman, Ed.D.  
Walter O'Neill

#### **1. CrisisGo**

One of the worst things that can occur during a crisis is an imbalance of power, where only a select few are entrusted with the ability, authority and knowledge to call for help or inform others of the danger.

Long Branch Public Schools have empowered every employee from a substitute to the Superintendent of schools with the ability and tools necessary to save lives. CrisisGo is an application that all employees download on their cell phones, which gives them the technology at their fingertips to activate a number of safety procedures.

We can't disclose in detail our security and safety plans, but CrisisGo contains the district safety plans, rosters, maps, contacts in case an emergency arises. It also has the ability to report bullying, and has individual panic buttons for the user. The application has also been deployed to all district staff computers for use in the classroom.

Staff has been undergoing extensive training on the application. School security changes daily, and we are constantly updating our procedures and policies staying current with Homeland Security and the Department of Education.

The district will also be issuing specialized lanyards for staff, substitutes and visitors. All employees will be given a whistle which is specifically designed for emergency notifications. Loud and populated areas will be receiving electronic air horns that will be used as attention getters and to provide direction for outdoor activities.

We are also exploring a safety covering for glass entry ways within our district.

- 2. Emergency Drills**
- 3. Training & Development**